

International Research Organization for Advanced Science and Technology  
**Application Form for Proofreading/Publication Support**

To Director of International Research Organization for Advanced Science and Technology

※Please fill in the form within the bold frame and send it with necessary documentation to the IROAST Secretariat (Email: [szk-kiko@jimu.kumamoto-u.ac.jp](mailto:szk-kiko@jimu.kumamoto-u.ac.jp)).

		Application Date	MM/DD/YYYY
Applicant	Name	Title/ Affiliation	
	Email address	Extension	
English name of paper (Japanese translation, if existing)		( )	
Check if applicant is sole author		Authorship	<input type="checkbox"/> First author <input type="checkbox"/> Corresponding author <input type="checkbox"/> Last author
Co-authors	<input type="checkbox"/> First author	Name/Title/Affiliation	
	<input type="checkbox"/> Corresponding author	Name/Title/Affiliation	
	<input type="checkbox"/> Last author	Name/Title/Affiliation	
Journal Info		1. Journal name (If the paper is already accepted, please also describe the volume number and IF.) 2. Publisher info (Name of the academic society, publisher, etc.) 3. Please describe how authoritative the journal is in science and technology.  Please check the box below and fill in the 'Score' after you answer the 'Predatory Journal Assessment' questions ( <a href="https://poie.kumamoto-u.ac.jp/URA-web/en/Pred_Jml/Pred_J_Check.html">https://poie.kumamoto-u.ac.jp/URA-web/en/Pred_Jml/Pred_J_Check.html</a> ) on the URA Office website. <input type="checkbox"/> I have confirmed that the journal above is not a possibly predatory journal. Score (.....)	
(Planned) date of publication		Month, Year	
Costs you wish to be covered for (Check both if you wish)		<input type="checkbox"/> For Proofreading	<input type="checkbox"/> For Publishing
Amount of expenses (must be 500,000 yen or lower in total)		..... Yen	..... Yen
Materials to be submitted ※6	<b>a.</b> Filled-in application form <b>b.</b> Documents to show the estimated costs for proofreading <b>c.</b> A copy of the paper <b>d.</b> Estimate, invoice, bill (original)	<b>a.</b> Filled-in application form <b>b.</b> Documents to show the estimated costs for publishing <b>c.</b> Documents to show the acceptance of the paper <b>d.</b> A copy of accepted paper <b>e.</b> Estimate, invoice, bill (original)	

※1 As a rule, you can apply for the support once for each paper.

※2 Support only possible if followed the general accounting procedures

※3 Support not possible for expensive proofreading options such as those containing translation from Japanese to English.

※4 Expenses for which the payments have been finished cannot be covered by this support.

※5 In the case of several concurrent submissions, the order of processing the requests might be adjusted.

※6 For application, please submit **a.** and **b.** (for proofreading) or **a.**, **b.**, **c.** and **d.** (for publishing) by email.

After acceptance, sign and date all the materials except a. (b.- d. for proofreading/ b. - e. for publishing) and send them to IROAST by campus mail.